

**NRM CONSERVATION WORKSHOP VOLUNTEER  
ROLE DESCRIPTION**

<b>Title:</b>	NRM Conservation Workshop Volunteer
<b>Department:</b>	NRM Conservation Workshop
<b>Location:</b>	Locomotion – The National Railway Museum at Shildon
<b>Hours of work:</b>	To be agreed

**Role Context:**

Locomotion – The National Railway Museum at Shildon is a partnership between the National Railway Museum and Durham County Council.

The museum showcases more than 70 vehicles from the National Collection; and explores the railway history and heritage of Shildon and the surrounding area.

Locomotion – The National Railway Museum at Shildon welcomes visitors from all sectors – including local families, railway enthusiasts, tourists, corporate clients, and educational groups.

**Purpose of the Role:**

The work expected from an NRM Conservation Workshop volunteer will vary. However, it will largely involve manual assistance with conservation, restoration and repair of 3D objects in the NRM Conservation Workshop. In addition, it will occasionally involve providing manual assistance to the Locomotion Events Team with setting up and clearing events.

**Duties:**

- To be courteous, welcoming and reassuring to all visitors.
- To be well informed of all facilities, events and exhibitions taking place in the museum, and to actively promote these to enhance visitor enjoyment.
- To answer queries, or seek the assistance of those who can do so.
- To take a hands-on role in assisting with conservation, restoration and repair of 3D objects.
- To take a hands-on role in assisting with setting up and clearing museum events.
- To perform any other reasonable tasks, as requested by the NRM Conservation Workshop Manager, Events Officer or Front of House Officer.

**Training:**

- Induction training
- Health and safety training
- Task specific training
- Please note that this role is subject to an initial performance review after four weeks, and then update performance reviews every six months

**Candidate Specification:****Must**

- Have customer care experience
- Be willing to play an active part in a hands-on team
- Be able to work as part of a team
- Be able and willing to work safely unsupervised
- Have excellent time keeping
- Be able to follow NRM and DCC health & safety procedures
- Pass a CRB check

**May**

- Have knowledge of the railways, past and present
- Have experience of working in a heritage environment
- Practical experience in engineering, DIY or similar